

Community Funding Overview

* indicates a required field

Introduction

The City of Vincent recognises that community funding provides a significant opportunity to work collaboratively with local groups, organisations and individuals to deliver activities which increase social participation, promote social inclusion and strengthen connections within our community.

A variety of funding initiatives are offered each year to meet the diverse range of interests, demands and priorities throughout the Vincent community.

General donations towards servicing the local community will be considered where such assistance supports the delivery of projects, programs or services are available all year round.

The applicant must identify the specific community need or benefit based upon local research or consultation.

The City of Vincent has available Community Funding through donations up to \$500.00.

Check your eligibility

Applications for donations are assessed and approved based on funding guidelines and criteria.

In order to apply, you need to be:

- a not-for profit, individual, organisation or charity
- located in the City of Vincent or servicing its community

Prior to lodging application

Prior to completing this application, please make sure that you have discussed your proposal with the Community Development team on 9273 6000.

Have you discussed this application with a member of the Community Development team *

- Yes
 No

Guidelines and Criteria

The following will not be considered for funding:

- Any profit making ventures for commercial entities;

Donations

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- Any activity, event or program that contravenes Council's existing policies;
- Any activity, event or program that take place outside of the City's boundaries;
- The bond associated with the use of community facilities;
- Applications from groups that have already received funding from the City in the current financial year;
- Activities that are invitation-only;
- Retrospective applications, including refunds.

Contact Details

Contact Details

Applicant

Individual Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Applicant Primary Address

Address

<input type="text"/>
<input type="text"/>

Applicant Primary Email

Must be an email address.

Applicant Primary Website

Must be a URL.

Applicant Mobile Phone Number

Must be an Australian phone number.

ABN Deails (if applicable)

Applicant ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

Donations

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ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type More information
ACNC Registration
Tax Concessions
Main business location

Must be an ABN.

Organisation Information

Type of Organisation

- Not-for-profit organisation
- Registered charity with the ATO
- A deductible gift recipient
- Social enterprise
- Individual

Years of Operation

Years your organisation has been in operation

Must be a number.

Please provide a brief summary about your organisation or group (if applicable)

Activity, Event, Program Details

Name of Activity, Event or Program

Commencement Date

Must be a date.

Completion Date

Donations

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Must be a date.

Time of Activity, Event or Program

Location of Activity, Event or Program

Please describe your proposed activity/event/program and why it would be beneficial to the Vincent community (200 words or less)

Word count:

How much will you be charging attendees or participants to participate in your activity, event or program

\$

Must be a dollar amount.

Who is your target audience

Word count:

How many people are you expecting to participate in your activity, event or program

Must be a number.

What percentage of City of Vincent residents are expected to attend?

Must be a number.

You do not need to put the symbol in this box, just the number.

Please outline how your program will have a direct and immediate benefit to the City of Vincent residents in 200 words or less

Word count:

Have you held this event, program or project or a similar program/project in the past?

- Yes
- No

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If yes, please provide details of the program and the funding details you received for it below

Will this event, program or project go ahead without the support from the City of Vincent?

- Yes
- No

If no, please provide details of why not below

Previous Funding

Funding

Have you received funding or in kind support from the City of Vincent in the last 12 months?

- Yes
- No

If yes, please provide details below

Budget & Financials

Grant details

What is the total cost of the event, program or project?

Must be a number.

How much money are you seeking from the City of Vincent

Must be a number.

The maximum amount available under donations is \$500

Budget

Have you compiled a budget for this event, program or project

- Yes
- No
- It is currently being developed

Please upload a copy of the budget

Attach a file:



City of Vincent Acknowledgement

How to promote the City of Vincent's contribution

Please note that as per the Terms and Conditions of your application, you are required to acknowledge the City for its support.

Logo placement on marketing materials

Below is our logo and a one page logo guide for promotional purposes in relation to your funding from City of Vincent.

Our main logo is in black but if you are placing it on a dark background you can use the rev (white) version.

If you need the logo in a different format such as an EPS or JPG, please email marketing@vincent.wa.gov.au and we can supply another.

The City should use this logo on posters, flyers, web page graphics, media releases, advertisements and footage.

[Logo](#)

[Style Guide](#)

Acknowledgement in written promotions, media releases or speech notes

When promoting your project – please let people know that it was ‘supported by City of Vincent’.

Invitations to events

If your project includes an official event with guests, you may want to consider inviting the Mayor or Council Members to attend. Please let us know if you'd like to send an invite to the Office of the Mayor.

Declaration

Declaration

I confirm that:

Donations

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- At the completion of the activity, event or program, I will provide an acquittal (if required) within 30 days; and
- The information contained herein is to the best of my knowledge, true and correct.

Bank Details

Payment of Funds

If successful, you will be required to complete a [creditor form](#).

Please complete this form and upload it.

Please note :

The nominated email in the completed form will receive an email verification / phone verification from EFTSure on behalf of the City of Vincent.

This process is required to be completed by all the new /active suppliers for any updates.

After the details are verified by EFTSure, we will update details in our system.

All funding will be released for payment after the verification and account details update is completed.

Creditor Form

Creditor Form

Attach a file:

City of Vincent Contact Details

Next steps

Officers will now make an assessment of your donation application.

Once the assessment has been completed, you will receive an email confirming

For further information or an update on where your application is at, please contact the Community Development team on 9273 6000 or via email at community.development@vincent.wa.gov.au