

# Youth Development Grants

## Form Preview

### Community Funding Overview

\* indicates a required field

#### Introduction

Youth Development Grants aim to support young people within the City of Vincent who are dedicated to addressing key social, economic and environmental issues within our local community.

Through the Youth Development Grants, the City of Vincent wants to:

- develop the knowledge, confidence and skills of the City's youth
- provide opportunities for the City's youth to learn and develop the tools and skills required to assist them in their future endeavours

Grant applications are assessed and approved by Administration based on funding guidelines and criteria.

Youth Development Grants up to **\$1000** are available in four categories:

- community and social entrepreneurship (with a focus on initiatives that connect and build communities)
- environment and sustainability (with a focus on initiatives that benefit the environment and sustainable living at a local level)
- arts and creative expression (with a focus on initiatives that involve performances and exhibitions within the local community)
- leadership and personal development (supporting leadership and personal growth skills among young people)

Are you eligible? Read the guidelines and criteria first, then apply by completing our online application.

#### Prior to lodging application

Prior to completing this application, please make sure that you have discussed your proposal with the Community Development team on 9273 6000.

**Have you discussed this application with a member of the Community Development team \***

- ☐ Yes  
☐ No

**Who in the Community Development team have you spoken to?**

### Guidelines and Criteria

#### Eligibility

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In order to be eligible for funding, you must

- be a resident of the Vincent or a student attending a local school
- be between the ages of 12 and 25 on the date of commencement of the activity, event, or program
- be participating in the activity, event, or program the activity, event or program must have a local focus and provide a benefit to the local community, especially its youth

The following will not be considered for funding:

- retrospective grants (the application must be received before the activity, event or program)
- applications for personal financial gain
- projects involving fundraising, unless the funds go back into the project as determined by Vincent activities, events, or programs that operate with the aim of making a profit
- groups and organisations who have failed to acquit grants awarded to them by the City of Vincent in any capacity
- programs, services or events which take place outside City of Vincent boundaries

## Contact Details

### Contact Details

#### **Applicant**

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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#### **Applicant Primary Address**

Address

<input type="text"/>
<input type="text"/>

#### **Applicant Primary Email**

Must be an email address.

#### **Applicant Primary Website**

Must be a URL.

#### **Applicant Mobile Phone Number**

Must be an Australian phone number.

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### Activity, Event, Program Details

**Name of Activity, Event or Program**

Name of Activity, Event or Program

**Commencement Date**

Must be a date.

**Completion Date**

Must be a date.

**Time of Activity, Event or Program****Location of Activity, Event or Program****Please describe your proposed event, activity or program and how it will benefit youth in Vincent****How will the event, activity or program contribute to developing the knowledge, confidence and skills of Vincent's youth?****How will the event, activity or program you develop provide opportunities for Vincent's youth to learn and develop the tools and skills required to assist them in their future endeavours?****How much will you be charging attendees or participants to participate in your activity, event or program**

\$

Must be a dollar amount.

**How many people are you expecting to participate in your activity, event or program**

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Must be a number.

**What percentage of City of Vincent residents are expected to attend?**

Must be a number.

You do not need to put the symbol in this box, just the number.

**Please outline how your program will have a direct and immediate benefit to the City of Vincent residents in 200 words or less**

Word count:

**Have you held this event, program or project or a similar program/project in the past?**

- ☐ Yes  
☐ No

**If yes, please provide details of the program and the funding details you received for it below**

**Will this event, program or project go ahead without the support from the City of Vincent?**

- ☐ Yes  
☐ No

**If no, please provide details of why not below**

## Previous Funding

### Funding

**Have you received funding or in kind support from the City of Vincent in the last 12 months?**

- ☐ Yes  
☐ No

**If yes, please provide details below**

## Measurable Outcomes

### Measurable Outcomes

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The Community Development team will discuss these measurable outcomes with you if they don't meet the requirements.

When developing your measurable outcomes think about the SMART goals (Specific, Measurable, Achievable, Relevant and Time-Bound).

Please make sure that your outcomes are measurable.

### Specific Measurable Outcomes

How will the program measure its successes? What specific measurable outcomes will be set as part of the event, activity, or program? Provide a minimum of 3 measurable outcomes that are quantifiable?

#### Outcome 1

#### Outcome 2

#### Outcome 3

### Budget & Financials

#### Grant details

**What is the total cost of the event, program or project?**

Must be a number.

**How much money are you seeking from the City of Vincent**

Must be a number.

The maximum amount available under donations is \$500

**Are you receiving funding from any other sources for this event, program or project?**

- ☐ Yes
- ☐ No

**If yes, please provide details below**

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### Budget

**Have you compiled a budget for this event, program or project**

- ☐ Yes  
☐ No  
☐ It is currently being developed

### Budget

Income	\$	Expenditure	\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

### Budget Totals

**Total Income Amount**

\$

This number/amount is calculated.

**Total Expenditure Amount**

\$

This number/amount is calculated.

**Income - Expenditure**

\$

This number/amount is calculated.

### Attachments

If you have a copy of your budget, please upload a copy.

**Please upload a copy of the budget**

Attach a file:

### Recognition of City Funding

#### City of Vincent's contribution

As a recipient of the Youth Development Grant, you will be required to acknowledge the support the City is providing.

#### Logo placement on marketing materials

Below is our logo and a one page logo guide for promotional purposes in relation to your funding from City of Vincent.

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Our main logo is in black but if you are placing it on a dark background you can use the rev (white) version.

If you need the logo in a different format such as an EPS or JPG, please email [marketing@vincent.wa.gov.au](mailto:marketing@vincent.wa.gov.au) and we can supply another.

The City should use this logo on posters, flyers, web page graphics, media releases, advertisements and footage.

[Logo](#)

[Style Guide](#)

## Acknowledgement in written promotions, media releases or speech notes

When promoting your project – please let people know that it was ‘supported by City of Vincent’.

## Invitations to events

If your project includes an official event with guests, you may want to consider inviting the Mayor or Council Members to attend. Please let us know if you’d like to send an invite to the Office of the Mayor.

## Declaration

### Declaration

I confirm that:

- If my application is successful, I will ensure recognition of Vincent funding;
- After the activity, event, or program, I will provide an acquittal (if required) within 30 days; and
- The information contained herein is to the best of my knowledge, true and correct.

## Bank Details

### Payment of Funds

If successful, you will be required to complete a [creditor form](#).

Please complete this form and upload it.

Please note :

The nominated email in the completed form will receive an email verification / phone verification from EFTSure on behalf of the City of Vincent.

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This process is required to be completed by all the new /active suppliers for any updates.  
After the details are verified by EFTSure, we will update details in our system.  
All funding will be released for payment after the verification and account details update is completed.

## Next Steps

### Next steps

Officers will now make an assessment of your donation application.  
Once the assessment has been completed, you will receive an email confirming

### Contact Details

For further information or an update on where your application is at, please contact the Community Development team on 9273 6000 or via email at [community.development@vincent.wa.gov.au](mailto:community.development@vincent.wa.gov.au)